

Deadline: June 15th

Rec'd _____



VIRGINIA PTA/PTSA Membership Honor Roll

This state recognition is open to all units that reach 75% of their June 30th membership by October 31 and meet the following standards. Local units must apply for this recognition by mail to the State Office, 1027 Wilmer Avenue, Richmond, VA 23227-2419, or by email on or before June 15th. Associations that apply and meet the standards will be recognized with a certificate at the Summer Leadership Training Conference and will have their name posted on the Membership Honor Roll on the Virginia State PTA website at www.vapta.org.

Person reporting _____ Position _____

Name of PTA/PTSA _____ City /County _____

October 31st membership _____ District _____

MEMBERSHIP, MEETINGS, DUES, BYLAWS, AUDIT and INSURANCE (must meet all of the following standards)

- _____ 1. State and National dues paid on or before December 1st to the State Office
- _____ 2. Supplemental payment of dues for additional members sent on/before March 1st.
- _____ 3. Local units' bylaws are current or submitted to the State Chairman for renewal
- _____ 4. Financial records were audited for the previous fiscal year
- _____ 5. PTA activities and funds are covered by liability and fidelity bond insurance
- _____ 6. Name, address and email of incoming President and Treasurer sent to State Office by June 15th
- _____ 7. Held the number of General Membership meetings and Executive Board meetings as set forth in the units' bylaws.

LEADERSHIP AND REPRESENTATION AT VIRGINIA PTA/PTSA MEETINGS (must meet six (6) of the following standards)

- _____ 1. President or Delegates sent to the Virginia State PTA/PTSA Convention
- _____ 2. Members attended regional (if offered), council or district training
- _____ 3. President and/or members of the board attended Leadership Training Conference in July
- _____ 4. Legislation/Education Chairman or other board member attended the Education/Legislation Conference

- _____ 5. Attended PTA Day at the General Assembly
- _____ 6. Unit was represented at the annual District Meeting
- _____ 7. President and Delegate attended all Council General Membership Meetings (if applicable)
- _____ 8. Membership voted on the Virginia PTA/PTSA Legislative package and sent tally sheet to District Director
- _____ 9. Participate in the Arts in Education (Reflections) program
- _____ 10. Participated in the Citizenship Essay Contest (if applicable)

PROGRAMS and PUBLICATIONS

(must meet three (3) of the following standards)

- _____ 1. Awarded a Life Membership, Presidents Honor or Distinguished Service Award
- _____ 2. Communicated with membership through a newsletter or flyer
- _____ 3. Subscribed to the PTA Voice and the Virginia PTA Bulletin
- _____ 4. Founders Day observed with an appropriate program and gift sent to the State Office
- _____ 5. Local Unit Resource Guide and Handbook information distributed to appropriate committees

VOLUNTEER and MEMBERSHIP

(For committee information only)

Does your local unit have a volunteer program in place? _____

If so, would you please provide the following information:

- a. Number of volunteers _____
- b. Approximate number of volunteer hours per year _____
- c. Areas supported by volunteers (i.e. library, classroom, clinic) _____

Has your PTA Membership increased? _____

If so, what type of membership program do you have and why do you think it was so successful? _____

Would you be willing to share your ideas with other units? _____

Has your membership stayed level or started to decrease? _____

Has your school seen a drop in student enrollment or has your locality recently re-zoned the schools in your division? _____