

## HOW TO PURCHASE PTA INSURANCE

**R.V. Nuccio & Associates, Inc. provides A+ rated and Admitted insurance products specifically designed for a local PTA Unit. This program is underwritten by the Fireman's Fund Insurance Company, one of our nation's oldest and most respected insurance companies. This exclusive insurance program has existed since 1952.**

### **LIABILITY PLUS**

Commercial General Liability insurance protection with limits of \$1,000,000/\$2,000,000 Per Occurrence/Annual Aggregate for each participating local PTA Unit. The liability insurance coverage provided under this policy has the best and the broadest coverage currently available to any PTA within the U.S.

### **BONDING PLUS**

Crime insurance protection including Employee Dishonesty (volunteers as employees), Forgery or Alteration, and Theft, Disappearance And Destruction Of Money And Securities.

### **DIRECTORS & OFFICERS LIABILITY**

Directors & Officers Liability picks up where Liability Plus leaves off and provides third party liability protection for covered losses resulting from an actual or alleged error or omission, misleading statement or breach of duty as a director or officer of a nonprofit organization.

### **ACCIDENT MEDICAL PLUS**

Medical expense coverage which helps to avoid lawsuits and provides insurance coverage for out-of-pocket medical expenses resulting from an accident at a sponsored activity or covered event.

*\*offered through National Union Fire Insurance Company*

### **PROPERTY PLUS**

Business Property Plus protects PTA's business property from loss due to fire, lightning, windstorm, theft, earthquake, flood, vandalism, and other perils.

## **INSTRUCTIONS FOR PURCHASING/RENEWING A PTA POLICY**

### **To Purchase Online:**

1. Select PTA from the drop down menu of insurance coverages.
2. From the 'Select PTA State' drop down menu, select your PTA state.
3. Click on the "Instant Quote" button.
4. In the popup window select "Direct Customer".
5. Complete your quotation and proceed through the Log In screen. Once you log in you will be guided through a series of screens and will have the ability to purchase by credit card or by check. Once you purchased a policy ***Additional Insured Certificates can be issued by you 24/7 online free of charge.***

**Purchasing by Credit Card:** When you purchase by credit card your documents will be available immediately.

**Purchasing by Check:** When you purchase by check your quote letter is available to print and mail in with your check. Final documents are emailed and available via login once payment is received.

For more information about each coverage please read the Coverage Summary or the Sample Policy available online at [www.rvnuccio.com](http://www.rvnuccio.com) - or contact us at 1 (800) 567-2685.

# PTA INSURANCE ENROLLMENT/RENEWAL FORM

## To Purchase by mail:

01. Complete paper application below.
02. Make check payable to **R.V. Nuccio & Associates, Inc.**
03. Send **check** for selected coverage's and completed **Enrollment Form** to:  
R.V. Nuccio & Associates, Inc.  
10148 Riverside Drive  
Toluca Lake CA 91602

## INSURANCE COVERAGE OPTIONS

### A. LIABILITY PLUS

01. Legal Liability Insurance Protection
02. \$1,000,000 Per Occurrence Limit/\$2,000,000 Annual Aggregate Limit
03. Annual Cost     **\$ 65.00**                    I am selecting this coverage

### B. BONDING PLUS

(Higher limits available online)

01. Crime Coverage
  - a. Employee Dishonesty                   \$10,000 Limit/\$500 Deductible
  - b. Forgery Or Alteration                 \$10,000 Limit/\$500 Deductible
  - c. Theft, Disappearance And Destruction  
Of Money And Securities
    - (1) Loss Inside The Premises             \$2,500 Limit/\$500 Deductible
    - (2) Loss Outside The Premises           \$2,500 Limit/\$500 Deductible
02. Annual Cost     **\$ 64.00**                    I am selecting this coverage
03. Required Accounting Procedures
  - a. There will be dual unrelated signatures required on all outgoing checks.
  - b. There will be no pre-signing of blank checks.
  - c. There will be a monthly bank reconciliation (re-balancing of the checkbook) performed by an organization officer other than that officer (usually the Treasurer) normally responsible for banking functions (this forces discovery of deposits which should have been made but have not been made).
  - d.  I agree that no coverage will be provided unless we install and maintain the required accounting procedures at inception and throughout the coverage period.

\_\_\_\_\_  
Name of Officer completing this application

### C. DIRECTORS & OFFICERS LIABILITY PLUS

01. Directors and Officers Liability Insurance Protection
02. \$1,000,000 Per Occurrence/Annual Aggregate Limit for each participating PTA/\$250 Deductible
03. Annual Cost     **\$ 50.00**                    I am selecting Directors & Officers Liability Plus

### D. ACCIDENT MEDICAL PLUS

01. Medical expense insurance coverage for out-of pocket medical expenses resulting from an accident at a sponsored activity or event. There is a \$25.00 deductible. (Higher limits available online)  
*\*offered through National Union Fire Insurance Company*
02. Available Limit Options are (select only one optional limit):
  - a. Limit 1         \$ 10,000  
Annual Cost     **\$ 98.00**                    I am selecting Accident Medical limit option 1
  - b. Limit 2         \$ 25,000  
Annual Cost     **\$ 106.00**                    I am selecting Accident Medical limit option 2

