

The Virginia PTA Board of Managers adopted a Strategic Plan that has impacted the job responsibilities for some positions. The Standard Operating Procedures (SOP) will be discussed and adopted at our Pre-LTC Board Meeting in July. Any changes to these job responsibilities will be made clear to candidates prior to their nomination.

N. ARTS IN EDUCATION COMMITTEE

- 1) Responsibilities of the committee
 - a) The purpose of the Arts in Education Committee is to promote and encourage knowledge of and involvement in the arts.
 - b) Coordinate and promote statewide participation in the National PTA Reflections Project.
 - c) Keep abreast of issues and legislation concerning fine arts and disseminate information in a timely and appropriate manner to the membership.
 - d) Work with other organizations on issues pertaining to the arts with approval from the President (e.g. Virginia Alliance for Arts Education, Virginians for the Arts, Virginia Fine Arts Leadership Coalition, Getty Center for Education in the Arts, Virginia Commission for the Arts, and others).
 - e) Encourage observance of Music in Our Schools and Youth Art Month.
 - f) Develop and maintain a Arts in Education display/resource center that may be borrowed from the State Office.
 - g) Secure judges for the Reflections Program.
 - h) Log all entries and begin judging process at the State Office.
 - i) Complete judging process and related activities (certificates, letters to winners, place ribbons, etc.) at the State Office.
 - j) At the spring meeting of the BOM, committee meets to set deadline dates, communicate theme and update information for the next year's project.
- 2) Responsibilities of the Chairman
 - a) Prepare yearly Reflections information for local units.
 - b) Invite all Outstanding Interpretation state winners and their parents to the designated state awards recognition event (funding to be included

in the Arts in Education budget); and accept other responsibilities as assigned.

- c) Coordinate all details for each phase of the Reflections program in the Arts in Education Committee Procedures Manual.
- d) Communicate to the president, related committees and BOM current art issues and committee activities.
- e) Submit all reimbursement requests to the president after approving all committee vouchers.